



**Title: 4-H Project Leader or Shooting Sports Instructor**

**Purpose of Position:** A 4-H Project Leader provides instruction and informed guidance to 4-H members as they complete requirements and participate in activities related to a specific 4-H project category.

**Responsibilities within the project subject area:**

- Work with the members of one or more clubs to provide education and build skills
- Encourage participation and use strategies to build confidence and competence
- Keep up to date on the industry standards and resources available
- Design a progressive program of relevant activities using suitable resources
- Provide guidance to others, e.g., parents, who may be assisting with the project
- Assist 4-H'ers with the completion of project records, exhibit entry forms, and any other paperwork related to their project participation

**Expected Results:** 4-H members will participate in projects appropriate for their age and experience and will achieve the stated objectives, and will enjoy their experience and feel a sense of accomplishment.

**Training and Support:**

- Guidance and support from 4-H staff, and support from CCEDC
- New Leader Training and Bi-Annual Leader Training (required)
- Youth development classes and project training sessions
- Access to 4-H curriculum and learning labs

**Reporting:** Up-to-date lists of members enrolled and completing projects to the 4-H Club Leader.

**Time Commitment:** As required, dependent on the number or groups or individuals taught and the complexity of the project. Project meetings are typically scheduled weekly or bi-weekly.

**Qualifications:**

- Aged 18 years or older
- Completes the interview and enrollment process, provides references, and passes mandatory background check and, if relevant, the MVR check
- Believes in and supports Cornell policies and practices of inclusivity and diversity
- Enjoys working with youth and has a sincere interest in their growth and development
- Effective communication, organization and interpersonal skills
- Willingness and availability to attend training programs
- Knowledge and skill in the designated project area

**Benefits:**

- Access to community resources and networks
- Enhanced personal leadership skills
- Opportunities to build friendships with other like-minded people
- Satisfaction from helping youth to reach their potential and being part of a rich community