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| **Youth Name: Date: Presentation Level: €** County **€** District  **4-H Club or Program: County:**  **4-H Age: (**age as of Jan 1st of 4-H Year) **Years in 4-H: Title of Presentation:**  List the **# of public presentations** done as a 4-H member: Club: \_\_\_\_\_ County: \_\_\_\_\_ District: \_\_\_\_\_ State: \_\_\_\_\_ **Estimated Length of Presentation:** minutes  **Evaluators:** Please circle relevant comments. If comments cross multiple ratings, put a check box in the row of the desired rating **Initials of Evaluators**: & | | | | | |
| **Delivery** | **Room for Growth** | **Meets Expectations** | **Above Expectations** | **Outstanding** | **Addl Comment** |
| Introduction | Grab our attention by offering an interesting fact, a novel idea, or other way to immediately stimulate audience interest | General and adequate introduction, introduces topic to audience. | Grabs audience attention and interest, clear thesis statement; explains topic | Exceptional introductory statement, clear and concise thesis statement; related subject to audience, states main points of speech clearly with specific transition statements |  |
| Gestures | Find a way to use gestures as a way to engage your audience | Hand and body movements appropriate to content. | Good use of gestures; normal, spontaneous and natural. | Excellent use of gestures; normal and spontaneous, enhances specific points and transitions. |  |
| Conveys Tone/Mood (Inflection) | Practice using your voice and inflection to more effectively convey your mood and tone | Uses voice to convey mood. | Enhanced use of dramatic voice and tone; pulls audience. | Excellent. Message is reinforced by voice. Persuasively engages audience; energy and emotion conveyed. |  |
| Smoothness/Flow | Work on smoothing your delivery by offering deliberate pauses, less choppy transitions, or more even pace. | Smooth transitions, appropriate pace and pauses. | Fluid delivery uses pauses effectively. | Exceptional, fluid and natural. Smooth transitions, excellent use of pauses, well-paced. |  |
| Articulation | Use filler words (um, uh etc) less; Work to use grammar and vocabulary correctly; more clearly pronounce words | Words generally pronounced clearly and correctly throughout piece; inflection appropriate. | Excellent articulation - enunciates complex words clearly. | Outstanding enunciation and pronunciation throughout piece. Excellent inflection and fluency in delivery. |  |
| **Appropriate length** | Your presentation needs to be longer or shorter in order to best capture your topic | Acceptable length of presentation but subject could have been presented more succinctly or with greater depth.  Within 3 minutes of estimated time. | Estimated presentation time close to actual presentation time. | Masterful use of time; extremely close to estimated length of presentation |  |
| **Gets point across**  **(content/message)** | Work on giving the audience a more clear understanding of your point, without any rambling or filler | Information presented in an effective manner. Clear conveyance of speech thesis | Clear thesis emphasized and highlighted throughout speech | Outstanding ability to convey clear thesis emphasized and highlighted throughout speech |  |
| **Proper equipment (note cards)** | Next time make better use of your notes by using them less (trust yourself), or more (write down and practice more) | Refers to notes for quotes, facts, and transitions. | Minimal use of cards as cues. | Seamless delivery, clearly well practiced. |  |
| Conclusion | Find a brief and engaging way to recap points or process | Simple concluding statement. | Prepared audience for ending; clear concluding statement. | Prepared audience for ending; reinforced central idea; clear ending with sense of completion. |  |

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| **SUBJECT** | **Room for Growth** | **Meets Expectations** | **Above Expectations** | **Outstanding** | **Add’l Comment** |
| **Appropriate for**  **Level** | Next time we suggest taking on a topic that is less broad, or less complex. | Well suited to age, ability and experience of speaker | Challenges presenter, well-executed | Challenges presenter; superior execution |  |
| **Stimulates Audience Interest** | Find a way to better engage your audience and keep their interest | Presentation engages audience and generates interest. | Presentation engages audience and maintains interest throughout. | Presentation has broad appeal and stimulates interest throughout. |  |
| **Appropriate Understanding of Subject** | Spend more time developing a deep understanding of your subject before presenting | Clear evidence of understanding throughout presentation. | Exhibits excellent grasp of information, adds opinion, handles questions well. | Superior grasp of information and explanation of complexities. Deftly handles questions |  |
| **One main theme; logically organized** | Next time we suggest organizing your presentation around about 3 main ideas and having a clear thesis statement when appropriate | Info pertains directly to topic; logical order; easy to understand | Interesting or creative organization of information | Excellent organization; clear yet concise; fully support opinions with facts. |  |
| **Content: Documented and Researched** | Make sure to research your subject more thoroughly, and let us know your sources; make sure all sources cited are reliable | Main points clear, appropriate use of facts to support position; sources cited. | Main points clear; points well supported; sources cited; logical presentation of points and counter points; as appropriate. | Main points clear; points fully supported and validated with research; sources clearly cited; logical and well-reasoned presentation of points; presents counter viewpoints clearly; effective use of narratives and examples to support thesis. |  |
| PRESENTER | **Room for Growth** | **Meets Expectations** | **Above Expectations** | **Outstanding** | **Add’l Comment** |
| **Appearance** | Wear more appropriate dress for public presentation  (Ex. Clothes too casual, revealing, visibly unkempt) | Some aspects of presentation appearance within the personal control of the presenter could be improved upon (ie dirty hands, unkempt hair, untied shoes) | Neat, clean, appropriate attire for public speaking. | Extra thought and effort given to appearance or dress may subtly reflect mood of recitation. |  |
| **Eye Contact** | Work on using more regular eye contact with evaluators and audience- it is an important way to connect | Establishes eye contact with one or two persons in audience. May gaze over audience | Established eye contact with entire audience | Excellent use of eye contact. Establishes and maintains effective eye contact throughout presentation with entire audience |  |
| **Voice (Volume & Rate)** | Practice using a more clear, consistent, slower, faster, louder and/or softer voice | Voice clear, generally consistent rate projects well, does not drop off | Voice clear, distinct, projects well with appropriate volume and rate | Voice clear, distinct. Projects and modulates tone and rate to enhance specific points. |  |
| **Presence** | Practice using a confident posture by standing upright, breathing deeply with feet rooted. | Stands straight and erect, remains behind podium (uses appropriately, but not as support) | Stands erect; uses podium only for notes; moves away from podium occasionally. | Stands erect; uses podium only for notes; moves away from podium to make points, Confident smooth body language |  |
| **Poise** | Limit nervous mannerisms, which are distracting to the audience. | Appears generally calm and relaxed in front of audience, no fidgeting | Appears calm, relaxed; conveys confidence and is comfortable in front of audience | Appears calm, relaxed, personable; engages audience with confident demeanor and is comfortable. |  |
| **Enthusiasm** | Show us more clearly how excited you are by your topic. | Presenter conveys personal interest and enthusiasm for piece | Clear enthusiasm shown throughout piece | Infectious enthusiasm in piece. |  |
| *Tallies for staff* |  |  |  |  |  |