



Cornell University  
Cooperative Extension  
Dutchess County



## Volunteer Position Description

**Title:** 4-H Program Volunteer

**Description:** Assist 4-H staff and/or Club Leaders with activities to benefit the 4-H program aligned to the skills and interests of the volunteer.

**Benefits:** Benefits include, but are not limited to, training in life and leadership skills, education in subjects related to activities, hands-on experience in a variety of roles, the opportunity to broaden horizons, meet new people and make new friends, and the fulfillment of serving the community.

**Tasks:** These will be agreed by the 4-H staff member assigned to mentor the volunteer, in discussion with the volunteer.

**Responsibilities:** A CCEDC volunteer agrees to abide by the Volunteer Code of Conduct. They agree to fulfill all duties assigned to the best of their ability. They are bound by the same conditions and ethics as all CCEDC employees.

**Anticipated Audience:** Volunteers will work with CCEDC staff, other CCEDC volunteers, members of the general public, and 4-H youth as determined by their tasks.

**Expected Results:** These will be determined on a project by project basis.

### Training and Support:

- All volunteers will receive orientation relevant to their position
- All volunteers will receive training relevant to their position
- All volunteers will receive support and resources relevant to their position
- The 4-H Educator and/or 4-H Program leader will serve as mentors to the volunteer
- Other CCEDC staff and/or experienced volunteers may be assigned as mentors

**Time Commitment:** The minimum time commitment of an enrolled volunteer is 18 hours per year; this may be spread over several different days/projects.

**Qualifications:** Relevant to the position.